

MEETING OF THE
BOARD OF LIBRARY TRUSTEES
APRIL 9, 2024
MINUTES
Conducted by Remote Participation

Call to order

Chair Stephen Quinlan called the meeting to order at 7:18 p.m. In attendance were trustees Heather Calvin, Adam Delmolino, Jonathan Gates, Rebecca Gruber, Amy Hampe, and Rebecca Steinitz. Library Director Anna Litten and Assistant Director Lara Vilahomat were also in attendance, as well as Anders Dahlgren of Library Planning Associates. Mr. Quinlan shared open meeting law information as it pertains to remote meetings and read the Resolution Acknowledging Native Lands.

Community Time

There were no comments from members of the community.

Report from Library Planning Associates

Anders Dahlgren reported on the status of the Building Program report for the Massachusetts Public Library Construction Program grant. The Board discussed the report.

Approval of March 12 Meeting Minutes (vote)

Mr. Delmolino moved to approve the March 12 Minutes as amended. Mr. Quinlan seconded the motion. Under guidance from the Attorney General's office, the Board held a roll call vote. Ms. Calvin voted aye, Mr. Gates voted aye, Ms. Gruber voted aye, Ms. Hampe voted aye. Ms. Steinitz abstained. The Board approved the March 12 Meeting Minutes.

Russell Fund Summer 2024 Funding Requests (vote)

The Board discussed the Russell Fund Summer 2024 request. Ms. Hampe moved to approve the Russell Fund Summer 2024 funding request. Ms. Calvin seconded the motion. The Board held a roll call vote. Mr. Delmolino voted aye, Mr. Gates voted aye, Ms. Gruber voted aye, Ms. Steinitz voted aye, and Mr. Quinlan voted aye. The Board approved the Russell Fund Summer 2024 funding request.

Fox Branch Library Facility Needs Committee

Mr. Delmolino shared an update from the Fox Branch Facility Needs Committee, including the committee's discussion of strategies for the upcoming Town Meeting.

Town Meeting Strategy

Ms. Litten shared her thoughts on presenting the Warrant Article to Town Meeting. The Board discussed the Town Meeting strategy.

Director's Report

Ms. Litten presented the Director's Report and highlighted several items, including the CD withdrawal project, the Fox library's sweep study, the feasibility study with MAPC, and a proposal to reach out to the Russell family to identify a new point of contact for the Russell Fund Report. Ms. Litten also highlighted a long term plan to assess staffing strategies.

Foundation Liaison Update

Ms. Hampe reported on the Foundation meeting on March 14, an incoming new board member, the recent house party, and the current total of funds raised by the Foundation this fiscal year.

Friends Liaison Updates

Ms. Gruber shared the update on the most recent Friends of Robbins meeting; they are preparing for their upcoming annual general meeting. Mr. Quinlan discussed reaching out to a Friends of Fox Board member.

Communications and Announcements

Ms. Litten shared information about the upcoming reenactment of the Battle of Menotomy on April 14 and how it will impact the library.

Unanticipated Items

There were no unanticipated items.

Date of Next Meeting: May 14, 2024

Adjournment (vote)

Mr. Delmolino moved to adjourn. The Board held a roll call vote. Ms. Calvin voted aye, Mr. Gates voted aye, Ms. Gruber voted aye, Ms. Hampe voted aye, Ms. Steinitz voted aye, and Mr. Quinlan voted aye. The meeting adjourned at 9:12 p.m.

Materials Distributed

- April 9 Meeting Agenda
- March 12 Meeting Minutes

- 2024 Russell Fund Summer Budget Request
- March 2024 Director's Report with March 2024 System Circulation Report